

IMPORT PROCESS – BASIC STEPS

1 Order Approved



2 Order Goes Through Inspection



3 Containers Must Clear Chinese Customs



6 Containers Arrive At US Port



5 Ocean Transit 15-20 days at sea



4 Order Gets Packed To Ship Air OR Boat



7 Containers Must Clear US Customs



8 Containers Transported To Warehouses



9 Trucking To Final Destination



10 Arrives @ Fulfillment Center



HYC Logistics, Inc.

2600 Thousand Oaks Blvd, Ste 1350 / Memphis, TN 38118

Tel. 901-365-7700 / Fax 901-365-7840 / www.hyclogistics.com

Email: IMPORTS: NOTIFY@HYCLOGISTICS.COM; EXPORTS: EXPORT@HYCLOGISTICS.COM

Email: Exclusively for AMAZON / E-COMMERCE > ATEAM@HYCLOGISTICS.COM



US Customs Broker – International Freight Forwarder & Domestic Truck Broker

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WHAT TO KNOW TO OBTAIN THE MOST ACCURATE QUOTE

▶ CHINA DETAILS:

Are you planning on shipping by Ocean Freight - Airline - Courier/Express?

Are your Terms: Free on Board (FOB) or Ex-Works (EXW) or Shipper Routed /CIF (Cost Insurance & Freight only) ?

If FOB, please provide the China port that your supplier prefers to use? (Ex. FOB Shanghai, FOB Shenzhen, FOB Ningbo, FOB Guangzhou)

If EXW, please provide your supplier's address so that our China agent can pick up the product from the warehouse.

If CIF, please provide your supplier's email address or the USA port of entry so that the USA team can route your freight effectively and efficiently.

If any of this is unknown and not listed on your Pro Forma invoice or Commercial Invoice, please provide your supplier's email information and the ATeam will contact directly to arrange the shipment.

▶ ADMINISTRATIVE DETAILS:

Do you have a 12 month Continuous Bond for importing into the USA?

Do you have a EORI (Economic Operator Registration Identification) Number . Anyone who is importing goods in to, or exporting goods out of, the European Union (EU)

Do you have a BN (business number) to import into Canada?

Do you have a Mexican IOR (importer of record) number?

Does your supplier/shipper have a China Export License?

▶ COMMODITY DETAILS:

What is the Product or Commodity?

Do you have a picture of your product that you can send me? This will help in properly evaluating the HS code for Customs.

How many cartons is your shipment?

What is the carton size? L x W x H:

What is the total weight (kg) of the shipment?

What is the total CBM of the shipment? If unknown, our ATeam will calculate for you.

Do you have a Pro Forma Invoice or Commercial Invoice that you can email to me?

Do you have a Packing List that you can send me?

What is the total value (USD) of your shipment without shipping charges? This will allow me to calculate the duty & taxes /VAT due to import into the country of choice.

Will your supplier/shipper be affixing your FBA, UPS or Pallet labels?

When is your Cargo Ready Date?

▶ HOW TO GET TO THE FINAL DESTINATION:

At this point of the quote, do you know the Final Destination of your shipment?

Will you be using Amazon UPS Ground Delivery Service (SPD) or LTL through your Amazon Seller Central; or HYC LTL Delivery Service for your shipping needs to the Final Destination?

(According to Amazon US site, if your total shipment is over 150lbs, you should use LTL. In the UK, if your shipment is more than 1CBM, they require you to use LTL)

What type of facility is your Final Destination ? Is it a warehouse, an Amazon Fulfillment Center, your residence or your warehouse?

Is a lift gate required because there are not any dock doors at your residence or warehouse?

Is an appointment required for your business delivery?

There are special conditions and restrictions required by Amazon Fulfillment Centers? What are they? Quantity , Pallet size and condition , Loose cartons etc..?

Are you using a Seller Central preferred service such as Amazon UPS Ground Service (SPD) ? 10 cartons vs 10 cartons or more

Are you using a Seller Central preferred service such as Amazon LTL?

Are you using a continued service of your freight forwarder and broker on your shipment such as HYC LTL?

Tracking your freight and getting it to the shelf is the goal!

ALWAYS BE AWARE OF THE CHALLENGES THAT EFFECT FREIGHT MOVEMENT

Holidays (Chinese New Year, Christmas etc)

Promotional Days (Black Friday, Back to School etc)

Weather

Strikes

US Customs Exams